**Alte****rnate** R**eport on History of Templates and Boilerplate Language Use**

**Assignment Summary**

This is an alternate assignment to be completed ONLY if a student wishes to achieve the grade of “A” in WRTG 394 and **cannot complete** the PowerPoint with audio assignment for technical reasons.

**How This Assignment Relates to Your other WRTG 394 Assignments**

To complete this assignment, you will need to make use of the discussion topic called “Plagiarism in Professional Writing.” This discussion topic, located in Week 7 in the Discussions area of the WRTG 394 classroom, will provide you with information that you can use in writing your report.

**What you must provide for this Alternate A Grade Assignment, a Report on the History of the Use of Templates and Boilerplate Language in Business and Professional Writing**

1. **A short report (see suggested format/template below) on the history of the use of templates and boilerplate language in professional writing (minimum length – 250 wds.)**
2. **The report should use three (3) sources and cite these in correct APA 7th edition citation style. (One of these sources can be the sources given to you in the Week 7 discussion topic, “Plagiarism in Professional Writing.”**

**Template to Use as You Complete this Assignment**

To present your short report on the history of template and boilerplate language use in professional writing, you should follow the report template presented below. Be sure to include headings and follow standard business style in writing your report.

**Introduction**

In this section of the report, introduce the topic, give a brief context for the report (it might be helpful to mention how common use of templates and boilerplate language is in professional writing as well as explaining/defining what a template is and what boilerplate language is), and offer a thesis statement that tells readers that you will be giving them a brief history of the use of templates and boilerplate language in professional writing.

**History of Template Use**

Here you should give whatever historical information you have gathered from your sources about the history of the use of templates in professional writing.

**History of Boilerplate Language Use**

Here you should give whatever historical information you have gathered from your sources about the history of the use of boilerplate language in professional writing.

**Conclusion**

Here you give a very brief summary of what your report has discussed. You may also add any prediction you might have concerning the future of the use of templates and boilerplate language in professional writing.

**Have Fun!**